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## PART-I

### Notifications, Orders and Declarations by Haryana Government

#### HARYANA GOVERNMENT

#### LABOUR DEPARTMENT

#### Notification

The 4th December, 2018

**No. 11/53/2018-2Lab.**— The Governor of Haryana is pleased to publish the following Scheme for Haryana State Safety, Welfare and Health Awards (Amendment), 2018 for the Factories registered under the Factories Act, 1948 and Construction Establishments (hereafter called establishment) registered under Haryana Building & Other Construction Workers (RE & CS) Act, 1996 in the State of Haryana.

1. **Object** The object of the scheme is to give recognition for the achievements made in the field of accident prevention, promotion of Welfare & Health Activities in the factories and establishments by the managements. These awards have been proposed with a view to stimulate and maintain the interest of both managements and workers in this direction.
2. **Scope** The scheme covers all large, medium and small scale Factories registered under the Factories Act, 1948 and Establishments registered under Building & Other Construction Workers (RE & CS) Act, 1996 in the State of Haryana.

For the purpose of this scheme:-

- (i) Factories /establishments employing 500 or more workers are Large Scale Factories/ Establishments.
- (ii) Factories /establishments employing between 100 and 500 workers are Medium Scale Factories/ Establishments.
- (iii) Factories / establishments employing upto 100 workers are Small Scale Factories/ Establishments.

3. **Classification of Industries** For Safety Awards under Scheme-1, the classification of Industries has been given in the Schedule.
4. **Scheme-1 Safety Awards**
  - (A) **Based on Lowest Accident Frequency Rate:-** There will be one winner and one runner up under each of the 21 categories of the Schedule of Industries. There shall be one winner and one runner up for the each category of Construction Establishment i.e. Small Scale, Medium Scale & Large Scale. The winner shall be the Factory or Establishment who achieves the Lowest Accident Frequency Rate during the Award year.
  - (B) **Based on Longest Accident Free Period:-** There will be one winner and one runner up under each of the 21 categories in the Schedule of Industries. There shall be one winner and one runner up for the each category of Establishment i.e. Small Scale, Medium Scale & Large Scale. The winner shall be the Factory /Establishment who works the longest number of accident free period main hours during the Award year. Continuous Accident free period of previous years shall also be included.
5. **Scheme-2 Welfare Awards:-**
  - (A) **Best Working Conditions** There will be one award each for the winner and runner up in each category i.e. in large, medium and small scale Factories / Establishments who have maintained best working conditions. The working conditions include house keeping, ventilation, lighting, temperature and safe working of machinery and equipments etc. as applicable. The awards for best working conditions will be determined by the Awards Committee after visiting the factory premises/ establishment.
  - (B) **Best Canteen Arrangement** There will be one award each for the winner and runner up in each category i.e. large, medium and small scale factories /Establishments who have made the best canteen arrangements for the workers. The award will be determined by the Awards Committee after visiting the canteens of such factories who have applied for the awards, taking into consideration the price as well as the quality of foodstuff provided, cleanliness and other amenities provided in the canteen.
  - (C) **Best Crèche Arrangements** There will be one award each for the winner and runner up in each category i.e. large, medium and small scale factories / Establishments who have maintained and are running Creches for the children of women workers.
  - (D) **Best Sports Facilities for Workers( only for factories)** There will be one award each for the winner and runner up in each category of factories i.e large, medium and small scale factories, who have provided best sports facilities to the workers.
  - (E) **Best Environment in Factory Premises( only for factories)** There will be one award each for the winner and runner up in each category of factories i.e. large, medium and small scale factories, who have provided and maintained best environment through grassy lawns, flowers and trees etc. which provided good environment in the factory.
6. **Scheme-3 Health Awards:-**
  - (A) **Best first aid arrangements** There will be one award each for the winner and runner up in each category i.e. large , medium and small scale factories /establishment , who have provided best Ambulance, Rooms and First Aid Arrangements, The awards will be determined by the Award Committee after visiting such factories/ establishment.
  - (B) **Best precautionary measures taken against the occupational diseases** There will be one award each for the winner and runner up in each category i.e. large , medium and small scale factories / establishment, who have taken best precautionary measures against the occurrence of occupational diseases like silicosis, Pneumoconiosis etc, The awards will be determined by the Award Committee after visiting such factories/establishment.
7. **Scheme-4 Best Factory/Establishment award**

The factory/establishment availing maximum numbers of awards ( total of safety awards, welfare awards & Health awards) will be honoured with the award of best factory/establishment of that year.
8. **Awards Year** Awards year means the calendar year for which Awards are to be given.

9. **Prize Awards** under the scheme shall be granted every year. Under each scheme, the winner and runner up will be presented a shield and a certificate of merit.
10. **Awards Committee** The State Government will constitute an Awards Committee to adjudge the claims of applicants for the grant of Awards. The Awards Committee may constitute sub award committees for the scrutiny of applications or verification or for any other work related to. The Awards Committee will meet as often as necessary and take decision after scrutinizing the applications received for awards and making such enquiries and visits as are considered essential for the purpose. The decision of the Awards Committee for the grant of Awards shall be final.

The Awards Committee shall consist of the following official and non-official members:-

#### **Official Members**

1	President, Haryana Safety Council cum Chief Inspector of Factories	Chairman
2	Senior Vice President, Haryana Safety Council cum Additional Director Industrial Safety and Health.	Vice Chairman
3	Joint Director, Industrial Safety & Health, HQ.	Member Secretary
4	Addl. Labour Commissioner, HQ	Member
5	Deputy Director, Industrial Safety and Health, HQ	Member
6	Assistant Director, Industrial Safety & Health, HQ.	Member
7	Representative of Director of Industries, Department of Industries & Commerce, Haryana.	Member

#### **Non-Official Members**

1	Vice President and General Secretary of Haryana Safety Council	Member
2	Two Executive Committee Members of Haryana Safety Council to be nominated by the Chairman	Members
3	Two representatives from the Industry to be nominated by the Chairman	Members
4	One representative form Trade Union to be nominated by the Chairman	Member
5	Two experts of Industrial Safety & Health to be nominated Members by the Chairman	Members

The Object of the Committee would be scrutinize and adjudge the claims for suitability of awards under the Schemes i.e. Haryana Safety , Welfare and Health Awards.

Headquarter of the Committee would be at Chandigarh but the Committee or any Sub Committee sponsored by it can hold its meeting at any other place in Haryana as and when necessary. The Committee/Sub Committees may co-opt safety enthusiast persons for its assistance.

The non-official members of the committee shall be entitled to Travelling Allowance in accordance with the Travelling Allowance Rules for the Haryana Government Class I Employees.

The expenditure involved in TA/DA will be debitable to the Head “2230-Labour and Employment-01-Labour-102 working Conditions and Safety (a) Inspection (Non Plan)” and will be met from within the sanctioned grant. The Labour Commissioner, Haryana will be controlling officer in respect of the Travelling Allowance etc. to the non-official members of committee.

The Committee would be required to meet at intervals considered necessary by the Chairperson. The quorum of any meeting will not be less than four members.

Because of vacancy or non-nomination of non-official members the proceedings shall be taken up by official members and such non-official members who have been nominated and shall work under the patronage of Chief Patron, Haryana Safety Council i.e. Labour Minister, Haryana and Patron, Haryana Safety Council i.e. Labour Secretary, Haryana.

Chief Inspector of Factories may take any step for the removal of any difficulties in the scheme and may make any suitable amendments wherever and whenever necessary.

The Scheme for the distribution of these Awards shall be notified in the Official Gazette.

- 11. Entry Fee:-** Entry fee under each scheme shall be accompanied by a Crossed Demand Draft of the following amount drawn in favour of “Secretary, Haryana State Safety Awards Committee” payable at Chandigarh. Entry fee will not be refunded. Entry fee shall be deposited in the Bank Account kept for this purpose. The fee collected shall be utilized to meet the expenditure incurred in the distribution of awards, Safety, Welfare and Health of workers, publicity, meeting, expenses on stationery & printing etc. and such other items as approved by Chairman.

Large Factories/ Establishment	Rs. 5000/- per application
Medium Factories/Establishment	Rs. 2500/- Per application
Small Factories/ Establishment	Rs. 1000/- Per application

Account shall be operated by any two members of the Standing Award Committee as nominated by Chairman. In case, any amount out of the total collected amount from the entry fees remain unspent, after meeting out the expenditure incurred in distribution of Awards, the same shall be deposited in to the Head “2230-Labour and Employment-01-Labour-102 working Conditions and Safety (a) Inspection (Non Plan)” and will be met from within the sanctioned grant and in case, the total amount collected from the entry fees remains insufficient for the expenditure in the distribution of awards, the balance amount will be debit from the Head “2230-Labour and Employment-01-Labour-102 working Conditions and Safety (a) Inspection (Non Plan)” and will be met from within the sanctioned grant.

- 12. Submission of Application Form.:-** Duly filled in application forms ( enclosed) alongwith requisite entry fee should be sent on or before the closing dated to :

Additional Chief Inspector of Factories, Haryana  
30 Bays Building, Sector-17, Chandigarh

- 13. Incompletes Application forms are liable to be rejected.**

- 14. Explanation of Haryana Safety Council and related bodies:-** Haryana Safety Council means Haryana Safety Council Regd vide no. 171 of 1971-72 by Registrar, Firms and Society Haryana under Society Registration Act, 1980. Executive Committee and Office bearers of Haryana Safety Council means Executive Committee and officers of Haryana Safety Council respectively.

- 15. Tentative Calendar for the Distribution of Awards :-**

1	Eligibility Year	Calendar year ( 1st January to 31st December)	Example Award Year, 2017 means 01-01-2017 to 31-12-2017
2	Receipt of applications	1st January to 21st January of subsequent year	01-01-2018 to 21-01-2018
3	Security Period	From 21st January to 31st January of subsequent year	21-01-2018 to 31-01-2018
4	Evaluation	By end of Month February of subsequent year	By end of February, 2018
5	Finalization and declaration	Before 4th march of subsequent year	Before 04-03-2018
6	Distribution	Preferably on National Safety Day or Republic Day or Independence Day or any other day of subsequent year as decided.	4th March, 2018 or 26th January, 2018 or 15th August, 2018 or any other day as decided

**Changes can be made by the Chairman of Standing Awards Committee as per situation.**



**GOVERNMENT OF HARYANA**  
**LABOUR DEPARTMENT**  
**APPLICATION FOR HARYANA STATE SAFETY AND WELFARE AWARDS**  
**FORM -2**  
**SAFETY AWARDS**  
**(for Factories / Construction Establishments)**  
**(BASED ON LONGEST ACCIDENT FREE PERIOD)**  
**INFORMATION ABOUT THE ORGANISATION**

1. Name and address of the Organization.
  2. Address at Chandigarh if any
  3. Phone no. with STD code
  4. Fax No.
- Email
5. Size of the Company/ Establishment ( Please Tick it) Large  
Medium  
Small
  6. Registration No.
  7. Classification of Industry(only for factories)
  8. Major Manufacturing Activity/Product/ Construction Activity
  9. Average No. of workers during the year.
  10. Details of Accident free period. From  
To  
Man hours.

(Signature)

Occupier/ Employer/ Responsible Person.









**GOVERNMENT OF HARYANA**  
**LABOUR DEPARTMENT**  
**APPLICATION FOR HARYANA STATE SAFETY AND WELFARE AWARDS**  
**FORM -6**  
**WELFARE AWARDS**  
**(for Factories only)**  
**(Sports Facilities)**

**INFORMATION ABOUT THE ORGANISATION**

1. Name and address of the Organization.
2. Address at Chandigarh if any
3. Phone No. with STD code  
Fax No.  
E-mail
4. Registration No. under the Factories Act.
5. Size of the Company ( Please Tick it)  

Large
Medium
Small
6. Turn over in Awards Year
7. Classification of Industry
8. Major Manufacturing Activity/Product
9. Average No. of workers during the year.
10. Description about sports facilities

(Signature)

Occupier/ Employer/ Responsible Person.

**GOVERNMENT OF HARYANA**  
**LABOUR DEPARTMENT**  
**APPLICATION FOR HARYANA STATE SAFETY AND WELFARE AWARDS**  
**FORM -7**  
**WELFARE AWARDS**  
**(for Factories only)**  
(Maintenance of best environment)

**INFORMATION ABOUT THE ORGANISATION**

1. Name and address of the Organization.
2. Address at Chandigarh if any
3. Phone No. with STD code  
Fax No.  
E-mail
4. Registration No. under the Factories Act.
5. Size of the Company ( Please Tick it)  
  
Large  
Medium  
Small
6. Turn over in Awards Year
7. Classification of Industry
8. Major Manufacturing Activity/Product
9. Average No. of workers during the year.
10. Description of best environment

(Signature)

Occupier/ Employer/ Responsible Person.





**SCHEDULE**

## Schedule of Industry under Scheme-I

1. Textiles,
2. Printing
3. Sugar
4. Garments
5. Chemicals & Chemical Products.
6. Electrical ( Machinery & Equipment)
7. Hydrogenated Oils
8. Light engineering
9. Leather products
10. Plywood & wood products
11. Glass, Pottery & Refractories
12. Foods ( except sugar & oils)
13. Electronics
14. Heavy Engineering
15. Plastic goods
16. Cotton Ginning and Pressing
17. Rubber ( Tyres, Tubes and Belting)
18. Metals (Foundries, Wires drawing, forging etc)
19. Paper car board
20. Pharmaceuticals
21. Miscellaneous (not covered above) would form one category.